

## Chalkline Tech Support Bulletin - Use Search and Replace

If you prefer to not see SECTION 123456 – SECTION\_NAME and instead see these split onto two lines, this bulletin is for you. Another common request is to remove the END OF SECTION 123456 and just end the spec with END OF SECTION. These are not possible with the VisiSpecs Search and Replace Features.

Import your new master documents which do not have track changes and the styles in the Section Title and End of Section exist. Also verify that you are not changing the Section Number format in Project Settings as that will interfere with the search.

Test the Open Project > Search Project with the Replace option in 1-2 documents first. You can use Word's Review > Show Markup > Specific People > VisiSpecsReplace (Track Change Replaces are made using this Author) and then Reject Markup if it was not your desired replacement.

1. Replace dash in SECTION NUMBER – NAME with paragraph mark to put on separate lines
  - a. Find: - (that is space dash space)  
Style SCT
  - b. Replace: ^p (that is Special > Paragraph mark)
2. Placing SECTION NUMBER – NAME on the same line (when on different lines)
  - a. Find: ([0-9])\*013  
Style SCT
  - b. Replace: \1 – (Use Wildcards)
3. Remove the Section Number after EOS
  - a. Find: END OF SECTION ^#^#^#^#^#^# (also END OF SECTION ^#^#^#^#^#^#.^#^#)  
Style EOS
  - b. Replace: END OF SECTION

Note: for Sections with additional numbers like 074113.13, perform the following.

  - c. Find: END OF SECTION ^#^#^#^#^#^#.^#^# (Use Wildcards)  
Style EOS
  - d. Replace: END OF SECTION
4. Batch Update all Docs

If you prefer not to see the Track Changes the Search/Replace performed do the following. Note that there should not be any other Track Changes in the docs or they will also be Accepted and removed. Batch Update can also apply your DGT styles to ensure CMT and TIP are hidden styles and the formatting of the documents are set correctly.

  - a. Publication Group > Batch Update Project Documents (check Accept All Track Changes)

Note: There may be a shorter preferred technique that a customer knows. If so, please email [support@chalklineinc.com](mailto:support@chalklineinc.com) so we may update this document.